

# **Guide for SMS - CommEngage Meeting Data**

March 27 2020

# Project Overview

Data pulled on: 2024-12-26 22:08:40  
Total number of observations: 214

All fields are counted among field types below even if they contain no data and/or are omitted from this report

text fields: 20  
radio fields: 4  
checkbox fields: 2  
dropdown fields: 1  
file fields: 1  
yesno fields: 1

Identifier fields: 9  
hcs09\_cep02, hcs09\_cep05, hcs09\_cep07, hcs09\_cep08\_address, hcs09\_cep08\_address2,  
hcs09\_cep08\_city, hcs09\_cep08\_state, hcs09\_cep08\_zipcode, hcs09\_cep08gg

Omitted fields (all blank): 6  
hcs09\_cep01a\_other, hcs09\_cep06\_other, hcs09\_cep08\_zipcode\_dk, hcs09\_cep08ee,  
hcs09\_cep08ff, hcs09\_cep08gg

***Each field in this annotated codebook gets an entry structured like this:***

Field label	Field name
Field type: (radio, text, etc)	
Observations with this field left blank: #	
Number of unique values: ##	
Branching logic: equation	

  

Choice value	Label	Frequency
value1	Choice 1 label	#
value2	Choice 2 label	#
value3	Choice 3 label	#

## 1. Instrument: meeting\_data

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**Meeting ID (text)****meeting\_id**

Field type: text

Observations with this value left blank: 0

Number of unique values: 214

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**Version # (text)****hcs09\_version**

Field type: text

Observations with this value left blank: 0

Number of unique values: 1

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**CEP01. HEALing Communities Study Site state:  
(radio)****hcs01\_lam05**

Required

Field type: radio

Observations with this value left blank: 0

Number of unique values: 1

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Choice value	Label	Frequency
1	Kentucky	0
2	Massachusetts	0
3	New York	0
4	Ohio	214

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**CEP01a. Community/County (Research site):  
(radio)****hcs09\_cep01a**

Required

Field type: radio

Observations with this value left blank: 0

Number of unique values: 9

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Choice value	Label	Frequency
1	Bourbon	0
2	Boyd	0
3	Boyle	0
4	Campbell	0

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Choice value	Label	Frequency
5	Carter	0
6	Clark	0
7	Fayette	0
8	Floyd	0
9	Franklin	0
10	Greenup	0
11	Jefferson	0
12	Jessamine	0
13	Kenton	0
14	Knox	0
15	Madison	0
16	Mason	0
17	North Adams	0
18	Brockton	0
19	Plymouth	0
20	Gloucester	0
21	Lawrence	0
22	Salem	0
23	Holyoke	0
24	Springfield	0
25	Lowell	0
26	Pittsfield	0
27	Weymouth	0
28	Barnstable (Bourne/Sandwich)	0
29	Bristol (Berkeley/Dighton/Freetown)	0
30	Franklin (Greenfield/Montague/Athol/Orange)	0
31	Hampshire (Belchertown/Ware)	0
32	Middlesex (Shirley/Townsend)	0
33	Broome	0
34	Cayuga	0
35	Chautauqua	0
36	Columbia	0
37	Cortland	0
38	Erie	0
39	Genesee	0

Choice value	Label	Frequency
40	Greene	0
41	Lewis	0
42	Monroe	0
43	Orange	0
44	Putnam	0
45	Suffolk	0
46	Sullivan	0
47	Ulster	0
48	Yates	0
49	Allen	0
50	Ashtabula	23
51	Athens	29
52	Brown	0
53	Cuyahoga	27
54	Darke	23
55	Franklin	0
56	Greene	26
57	Guernsey	22
58	Hamilton	18
59	Huron	0
60	Jefferson	0
61	Lucas	27
62	Morrow	0
63	Ross	0
64	Scioto	19
65	Stark	0
66	Williams	0
67	Wyandot	0
4000000	Other	0

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**CEP02. Research staff person name: (text)**

**hcs09\_cep02**

Identifier & Required

Field type: text

Observations with this value left blank: 2

Number of unique values: 3

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**CEP05. What is the date of the meeting? (text)** **hcs09\_cep05**

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Identifier & Required  
Field type: text  
Observations with this value left blank: 0  
Number of unique values: 194

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**CEP05a. How long was this meeting? (text)** **hcs09\_cep05a**

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Required  
Field type: text  
Observations with this value left blank: 2  
Number of unique values: 46

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**CEP07. What is the name of the location? (text)** **hcs09\_cep07**

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Identifier & Required  
Field type: text  
Observations with this value left blank: 176  
Number of unique values: 23  
Branching logic: [hcs09\_cep06(1)]=1'

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**8. What is the address of the facility?**  
**Street address: (text)** **hcs09\_cep08\_address**

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Identifier & Required  
Field type: text  
Observations with this value left blank: 176  
Number of unique values: 26  
Branching logic: [hcs09\_cep06(1)]=1'

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**Address 2: (text)** **hcs09\_cep08\_address2**

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Identifier  
Field type: text  
Observations with this value left blank: 212  
Number of unique values: 2  
Branching logic: [hcs09\_cep06(1)]=1'

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**City: (text)** **hcs09\_cep08\_city**

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Identifier & Required  
Field type: text

Observations with this value left blank: 176  
Number of unique values: 11  
Branching logic: [hcs09\_cep06(1)]= '1'

**State: (dropdown)**

**hcs09\_cep08\_state**

Identifier & Required  
Field type: dropdown  
Observations with this value left blank: 176  
Number of unique values: 1  
Branching logic: [hcs09\_cep06(1)]= '1'

Choice value	Label	Frequency
1	AL	0
2	AK	0
3	AZ	0
4	AR	0
5	CA	0
6	CO	0
7	CT	0
8	DE	0
9	DC	0
10	FL	0
11	GA	0
12	HI	0
13	ID	0
14	IL	0
15	IN	0
16	IA	0
17	KS	0
18	KY	0
19	LA	0
20	ME	0
21	MD	0
22	MA	0
23	MI	0
24	MN	0
25	MS	0
26	MO	0

Choice value	Label	Frequency
27	MT	0
28	NE	0
29	NV	0
30	NH	0
31	NJ	0
32	NM	0
33	NY	0
34	NC	0
35	ND	0
36	OH	38
37	OK	0
38	OR	0
39	PA	0
40	RI	0
41	SC	0
42	SD	0
43	TN	0
44	TX	0
45	UT	0
46	VT	0
47	VA	0
48	WA	0
49	WV	0
50	WI	0
51	WY	0
8000000	Don't Know	0
7000000	Prefer Not to Answer	0

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**ZIP code: (text)**
**hcs09\_cep08\_zipcode**

Identifier &amp; Required

Field type: text

Observations with this value left blank: 176

Number of unique values: 13

Branching logic: [hcs09\_cep06(1)='1']

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**CEP08a. How many people attended this meeting in person? (Please do not include HCS staff, visitors, or guest speakers in the count.) (text)**

**hcs09\_cep08a\_inperson**

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Required  
Field type: text  
Observations with this value left blank: 2  
Number of unique values: 18

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**CEP08a. How many people attended this meeting via phone or teleconference? (Please do not include HCS staff, visitors, or guest speakers in the count.) (text)**

**hcs09\_cep08a\_phone**

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Required  
Field type: text  
Observations with this value left blank: 2  
Number of unique values: 29

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**CEP08bb. How many members are there currently in the coalition (total number of members at the time of the meeting)? (text)**

**hcs09\_cep08bb**

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Required  
Field type: text  
Observations with this value left blank: 36  
Number of unique values: 45

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**CEP08cc. How many organizations were represented at this coalition meeting? (text)**

**hcs09\_cep08cc**

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Required  
Field type: text  
Observations with this value left blank: 2  
Number of unique values: 25

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**CEP08dd. How many organizations are there currently in the coalition? (text)**

**hcs09\_cep08dd**

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Required  
Field type: text  
Observations with this value left blank: 2  
Number of unique values: 27

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**CEP08b2. Was the communication campaign discussed at all during this meeting? (radio)**

hcs09\_cep08b2

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Required  
Field type: radio  
Observations with this value left blank: 2  
Number of unique values: 2

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Choice value	Label	Frequency
1	Yes	145
0	No	67
8000000	Don't Know	0
7000000	Prefer Not to Answer	0

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**CEP08c. How much time during this meeting was spent discussing the communication campaign in your community (Hours)? (text)**

hcs09\_cep08c\_hours

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Required  
Field type: text  
Observations with this value left blank: 69  
Number of unique values: 1  
Branching logic: [hcs09\_cep08b2] = '1'

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**How much time during this meeting was spent discussing the communication campaign in your community (Minutes)? (text)**

hcs09\_cep08c\_minutes

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Required  
Field type: text  
Observations with this value left blank: 69  
Number of unique values: 5  
Branching logic: [hcs09\_cep08b2] = '1'